

Apple Valley Property Owners Association

113 Hasbrouck Circle
Howard, Ohio 43028
Telephone 740-397-3311
Fax Number 740-397-2927

Shelter Reservation Request

Today's Date _____

Property Owner Name _____ Lot/Subdivision _____

Address _____ Phone Number(s) _____

Reservation Information:

Shelter Requested (circle one) **Bennett Park** **Sutton Beach** **Davis Beach** **King Beach**

Day of Week _____ Date _____

Time: From _____ **To** _____

Fee: \$15 per 4-hour weekend reservation (Saturday, Sunday)

Free of charge on weekdays (Monday through Friday)

No reservations allowed on holiday weekends. First-come, first-serve only.

Type of Event _____

Number of AVPOA Property Owners Attending _____

Approximate Total Number of Guests (maximum 25 non-property owners) _____

I understand that my reservation allows a maximum of 25 non-property owners. Reservations are limited to the date and times specified and limited to the shelter only. The shelter must be cleaned up and left in the same condition as it was found. Setup and cleanup must be completed within the timeframe requested above. Outside of shelter reservation time, non-property owner guests will be allowed according to our rules and regulations (10 guests per family unit maximum). There is no guarantee that a lifeguard will be on duty at beaches during reservation time.

Property Owner Signature

Date

=====staff use only=====

Total Fee \$ _____ Date Pd _____ Form of Pymt _____ PO Signature on Form _____

Marked in Calendar _____

Posted _____

Approved by (staff initials) _____ Date _____
(approval requires property owner signature and payment)